

# HOUSE RULES FOR VILLA BELVEDERE

## COMPOSITION OF PARTY

The property can accommodate a maximum of 11 persons including max. 4 children (aged 12 or less.)

1. The passport of one party member must be supplied for police registration purposes.
2. Should your party at any time (either at check in or during the stay) exceed any maximum number of allowed guests, an automatic penalty of double the security deposit will be payable. Any guest exceeding the maximum number allowed will be requested to leave the property at the owner's discretion.

## CHECK-IN, DEPOSIT AND CHECK-OUT

3. You may check in between 4.00 pm and 7.00 pm. Please contact the manager if you are delayed en route and will not arrive at the time you have told the agency. A surcharge of 50 Euro will be payable if check-in occurs after 7.00 pm or at any time on Sundays and public holidays. Check-in cannot be guaranteed after 10.00 pm. At check-in the contents and functions of the property and its facilities will be explained and all necessary utility meters will be read.
4. You must pay a deposit of 1,500 Euro on check-in. It will be returned on check-out in full, subject to deduction for any eventual damage caused and/or payment for additional services. It may be paid in cash only (Euro, or US\$ or GB£ equivalent). Cheques and credit cards will not be accepted.
5. Check-out is by 10.00 am on the final day of rental. If you need to check out earlier, please inform the manager to fix an alternative time. The manager will arrive at the villa at 9.00 for the property's inspection. Cleaning staff may start their job from 9.00 am to prepare the villa for the next guests.

## SERVICES

6. Utilities: no charge. Electricity consumption (including that of air conditioning) free up to 300 kwh per week, the excess charged at 0.60 Euro per kwh.
7. Weekly linen and towel change including beach towels: no charge.
8. Wi-fi connection: free of charge.

## MANDATORY ADDITIONAL COSTS

9. Visitor's local tax to be paid to the owner from 1<sup>st</sup> June to 15<sup>th</sup> September : 0,50 euro per person per day for a maximum of 7 nights. It does not apply to children under 14 years of age.
10. Final cleaning: 200 Euro (it must be paid at check in).

The following can only be provided if requested prior to arrival

11. Heating: charged at 3.50 Euro per unit/cubic metre.
12. Maid service: 15 Euro per hour.
13. Baby sitter: depending on availability, 15 Euro per hour.
14. Cot/High chair: 20 Euro per item, cot linen is not provided.
15. Groceries: 30 Euro plus grocery purchase costs.
16. Extra changes charged at 20 Euro per room for linen and 15 Euro per bathroom for towels.

All charges must be paid in cash at the latest by the end of stay.

## CHILDREN'S SAFETY

19. Please note that the cot or the high chair may not conform to safety standards and are used at the client's own risk.

## SWIMMING POOL

20. The swimming pool is generally open from May 15 to September 30. This may vary depending on weather. Use of swimming pool is strictly at clients' own risk and children should be supervised at all times. Swimming pool is regularly cleaned by staff.

## CLEANING AND MAINTENANCE

21. The villa will be cleaned before client's arrival as well as the swimming pool. Staff will take care of the garden maintenance therefore access for these services must be allowed. The villa will be clean and well-maintained at your arrival and it is expected that you and your party maintain the same during the rental period. If the villa has not been left in an acceptable condition additional amount for extra cleaning is required. House parties or any business use are NOT permitted unless agreed and confirmed in writing by the property owner.

## PETS

22. Pets are allowed but restricted to a single disciplined and domesticated animal (such as a dog or a cat) upon written confirmation by the manager.

## USE OF PROPERTY

23. Please report any problem, difficulty or the malfunctioning of any equipment immediately to the staff and to your booking agency so that the issue can be resolved as quickly as possible.
24. You must keep all windows and doors secure at night and when away from the property.
25. Any damage to the property or its contents must be reported to a member of staff as soon as possible. Damage will be evaluated by the owner and charged accordingly.
26. The TV, washing machine, dishwasher and major cooking appliances may be used only after having received instructions from the manager.
27. Toilets must not be used for the disposal of any material other than toilet paper.
28. Water and electricity in Italy are precious resources. Please use them sparingly.

## EMERGENCY

29. In the event that anyone in your party becomes seriously ill or needs medical assistance, please call 118 immediately.

## OWNER'S LIABILITY

30. The owner of the property denies responsibility for any personal injury incurred by anyone in your party within the property or its grounds. This includes the use of the swimming pool.
31. The owner is not responsible for any loss or damage to the guests' valuables or personal items. You are encouraged not to leave your valuables on the property.